



Epping Forest District Council

DECISIONS

Committee:	CABINET
Date of Meeting:	Monday, 22 July 2013

Date of Publication:	30 July 2013
Call-In Expiry:	5 August 2013

This document lists the decisions that have been taken by the Cabinet at its meeting held on Monday, 22 July 2013, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used might not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

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Call-In Procedure

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: www.eppingforestdc.gov.uk/local_democracy

Decision No:

3. MINUTES

Decision:

- (1) That the minutes of the meeting held on 10 June 2013 be taken as read and signed by the Chairman as a correct record.

7. REVIEW OF NORTH WEALD AIRFIELD

Decision:

(1) That the Executive Summary and associated presentation from Deloitte Real Estate setting out their assessment of future development options for North Weald Airfield be noted.

8. EXCLUSION OF PUBLIC AND PRESS

Decision:

(1) That, in accordance with Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the item of business set out below as it would involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12(A) of the Act indicated and the exemption is considered to outweigh the potential public interest in disclosing the information:

<u>Agenda Item No</u>	<u>Subject</u>	<u>Exempt Information Paragraph Number</u>
9	Review of North Weald Airfield	3

9. REVIEW OF NORTH WEALD AIRFIELD

Decision:

(1) That the full review and associated presentation from Deloitte Real Estate setting out their assessment of future development options for North Weald Airfield be noted;

(2) That the following options not be given further consideration as part of the Local plan process:

- (a) the intensification of aviation based solution; and
- (b) the non aviation based solution with a focus on residential development; and
- (c) the non aviation based solution with a focus on commercial development;

(3) That, for the mixed aviation/development based option, a further high level master planning exercise focusing on feasibility, deliverability and incorporating the option in the Local Plan be undertaken as part of the assessment process leading to the Local Plan Preferred Options consultation in May 2014;

(4) That the undertaking of Sustainability Appraisals on all options within the Review be carried out, as they had been considered at some stage of the plan making process; and

(5) That the additional costs incurred by the master planning exercise in (3) above and the Sustainability Appraisals in (4) above be included in future reviews of the overall Local Plan budget.

10. INCLUSION OF PUBLIC AND PRESS

Decision:

(1) That the public and press be invited back into the meeting for the remaining items of business.

11. ADOPTION OF LOCAL DEVELOPMENT SCHEME

Decision:

(1) That, as attached at Appendix 1 to these minutes, the revised Local Development Scheme be adopted and published on the Council's website, subject to the following amendment:

(a) revising the end date for the 'Draft plan preparation and sustainability appraisal' phase from May 2013 to May 2014.

12. PLANNING BUDGETS - LOCAL PLAN AND MATERNITY COVER

Decision:

(1) That the expenditure against the Local Plan budget in the final two months of 2012/13, the overall total for the year, and the expenditure for the first two months of 2013/14 be noted;

(2) That a supplementary District Development Fund estimate in the sum of £331,933 for the Local Plan budget be recommended to the Council for approval to cover:

(a) further evidence base work;

(b) extension of existing temporary staff contracts within the Forward Planning team; and

(c) additional project management support (as outlined within the report);

(3) That a further supplementary District Development Fund estimate in the sum of £51,937 be recommended to the Council for approval for the Planning Salary budget to allow for appropriate maternity cover for the three posts connected to the delivery of the Local Plan be agreed;

(4) That the action taken under delegated authority to engage the services of an Interim Assistant Director, as nominated by Messrs Gatenby Sanderson, for an initial period of one month to shadow the existing post holder so as to ensure continuity in the management of the Local Plan process be noted;

(5) That Contract Standing Orders C14(1) (Compliance with Contract Standing Orders in relation to the appointment of Consultants) and C14(2) (Engagement of Consultants in respect of Contracts exceeding £50,000 in value) be waived to extend without competition the temporary appointment (3 days per week) under (4) above with Messrs Gatenby Sanderson and enter into a contract with the company for a period of up to 12 months; and

(6) That Contract Standing Order C14(1) and (2) be waived in respect of the extension without competition of the existing management support contract with Fortismere Associates for work in connection with the Local Plan process until October 2014.

13. FLEXIBLE AND SECURE STANDARD TENANCY AGREEMENT

Decision:

- (1) That, following the incorporation of the main changes suggested by the Housing Scrutiny Panel, the draft Conditions of Tenancy be applied to all new Flexible (fixed-term) Tenants allocated properties comprising three bedrooms or more from 1 September 2013 in accordance with the Council's Tenancy Policy;
- (2) That a consultation exercise be undertaken with all existing Secure Tenants on a proposal to vary its Standard Tenancy Agreement for all existing and future Secure Tenants in accordance with the requirements of Section 102 of the Housing Act 1985 with the draft Conditions of Tenancy relating to Flexible (fixed term) Tenancies generally also applying to all existing and future Secure Tenancies;
- (3) That the Director of Housing be authorised to serve a Preliminary Notice on all existing Secure Tenants on the proposed Standard Tenancy Agreement Conditions explaining their effect, stating the Council's intention to serve a Notice of Variation and inviting comments within 28 days; and
- (4) That, as soon as possible after receiving comments from Tenants, a further report be submitted to the Cabinet on the responses received to the Preliminary Notice prior to the adoption of the new Standard Tenancy Agreement by the Cabinet and the Notice of Variation being served.

14. LOCAL COUNCIL TAX SUPPORT SCHEME 2014/15

Decision:

- (1) That the Local Council Tax Support scheme for 2014/15 should be cost neutral for the Council be agreed as a general principle;
- (2) That the undertaking of a public consultation exercise on the 2014/15 scheme in August/September 2013 be confirmed;
- (3) That the consultation should specifically include:
 - (a) the percentage of support provided for working age people; and
 - (b) whether child benefit is included in the entitlement calculation; and
- (4) That the Chairman of the Council be requested to waive the call in arrangements for this decision due to its urgency as any delay would prejudice the Council's interest.

15. POOLING OF NON-DOMESTIC RATES

Decision:

- (1) That agreement in principle be given to joining a pool for non-domestic rates;
- (2) That a scheme similar to that in existence in Suffolk be pursued, on the basis that no authority could be worse off in the pool than they would have been outside it;
- (3) That the work on developing a countywide pool be supervised through the Essex Strategic Leaders Finance Group; and

(4) That the equal sharing with other participating authorities of the costs incurred by using LG Futures to support this work be agreed.

16. NOMINATION OF MINOR PARKING RESTRICTION SCHEMES TO NORTH ESSEX PARKING PARTNERSHIP

Decision:

(1) That, to ensure the Council could respond quickly in accordance with the timetable for the submission of minor parking restriction and highway schemes funded by the North Essex Parking Partnership (NEPP), the Portfolio Holder for Safer, Greener & Transport be authorised to establish a list of schemes for consideration by the Partnership, subject to the following:

- (a) selections being based solely on NEPP priority ranking;
- (b) prior consultation with relevant ward Councillors and Town/Parish Councils regarding the schemes proposed for the list to assess local opinion; and
- (c) publication of the ranking list in the Council Bulletin.

17. ADJOURNMENT

Decision:

(1) That the meeting be adjourned and reconvened at 7.00pm on Monday 29 July 2013.

